



# Morning Sun

Community School District

## SUPPORT STAFF EMPLOYMENT APPLICATION

Morning Sun Community School District is an Equal Opportunity Employer

### APPLICANT INFORMATION

Position Applying For

Date Available

Full Legal Name

Other Names Used

Address

City, State, ZIP

Phone

Email

### EMPLOYMENT ELIGIBILITY

Are you legally authorized to work in the United States?

Yes

No

Have you ever worked for Morning Sun CSD?

Yes

No

If yes, when?

Are you at least 18 years old?

Yes

No

### DESIRED EMPLOYMENT

Desired Hours

Full-Time

Part-Time

Substitute

Desired Shift

Days

Evenings

Nights



## EDUCATION

School	City	Degree/Diploma	Graduation Year
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## EMPLOYMENT HISTORY

### Employer 1

Employer	Address	Supervisor	Phone
Position	Dates	Reason for Leaving	
Duties			

### Employer 2

Employer	Address	Supervisor	Phone
Position	Dates	Reason for Leaving	
Duties			

### Employer 3

Employer	Address	Supervisor	Phone
Position	Dates	Reason for Leaving	
Duties			



## PROFESSIONAL REFERENCES

**Reference 1**

Name

Relationship

Phone

Email

**Reference 2**

Name

Relationship

Phone

Email

**Reference 3**

Name

Relationship

Phone

Email

## BACKGROUND QUESTIONS

Have you ever been convicted of a felony?

Yes

No

Have you ever had a founded child abuse finding?

Yes

No

Have you ever had a founded dependent adult abuse finding?

Yes

No

Have you ever had a professional license suspended or revoked?

Yes

No

If yes to any question above, please explain:

## IOWA EMPLOYMENT REQUIREMENTS

Employment with Morning Sun Community School District is contingent upon successful completion of all legally required pre-employment checks and documentation, including criminal history record check, Child Abuse Registry check, Dependent Adult Abuse Registry check, and verification of employment eligibility through Form I-9.



## CERTIFICATION AND AUTHORIZATION

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation may disqualify me from employment or result in termination if I am employed.

I understand that employment is contingent upon successful completion of background checks required by Iowa law and Morning Sun Community School District policy. I authorize Morning Sun Community School District to investigate and verify the information contained in this application.

Applicant Signature

Date

## OPTIONAL VETERAN STATUS

Providing this information is voluntary. It will not be used to make an employment decision.

I identify as a veteran.

I do not identify as a veteran.

Prefer not to answer

## EQUAL EMPLOYMENT OPPORTUNITY

Morning Sun Community School District is an Equal Opportunity Employer. Employment decisions are made without regard to race, color, creed, religion, sex, national origin, age, disability, veteran status, genetic information, or any other protected status under applicable law. Applicants who need assistance or accommodation in the application process may contact the district office.